



# MOSTAFA SAEEDAN

## International Freight Coordinator Experience

### Personal Information

#### Date of Birth

May 03, 1992

#### Phone

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#### Email

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#### Address

DUBAI - UNITED ARAB EMIRATES

#### Website

www.mostahub.com

#### LinkedIn

www.linkedin.com/in/ddt-mosa

#### UAE Driving license

Valid for Light Vehicles

### Education

2025 IU University of Applied Sciences  
Master of Artificial Intelligence

2024 Technical and Vocational Training  
Advanced Python Programming

2018 University of Applied Science  
Bachelor of Science Heating and  
Chilling Instruments

2012 Technical College of Neyshaboor  
Associated Science Of Industrial Design

### Skills

- Team Leadership
- Project Planning
- Strategic Decision-Making
- Cross-Functional Coordination
- Supply Chain Coordination
- Import/Export Compliance
- Inventory Management
- Procurement
- Vendor Negotiation
- Network Infrastructure Troubleshooting
- Critical Thinking
- Problem-Solving
- Adaptability
- Communication & Negotiation
- Quality Control Processes
- CAD & Product Design

### Language

- English - Persian

○ 2025 – Current DaryaDaran Toos – Dubai, UAE (Remote)

#### International Freight Coordinator

- Coordinated international freight shipments and documentation in line with customs regulations.
- Resolved discrepancies with vendors and ensured compliance in hazardous goods handling.
- Negotiated freight rates and identified cost-saving opportunities.  
Built strong vendor relationships to maintain service quality and competitive

○ 2023 – 2024 BerryLab – Dubai, UAE (Remote)

#### Marketing Manager

- Coordinated team workflows, document management, and creative content distribution.
- Developed marketing strategies for launches, rebranding, and promotional campaigns.
- Mentored junior staff to optimize team productivity.
- Managed documentation of project milestones and deliverables.

○ 2021 – 2023 BASACO – Dubai, UAE

#### Network Development Officer

- Diagnosed and resolved complex network issues involving software, hardware, and power systems.
- Improved network performance through continuous analysis and system optimization.
- Led development teams and supported project coordination.
- Created and executed strategic business development and sales plans.

○ 2015- 2020 BASACO IRAN – Mashhad, Iran

#### Operations Manager – Inventory Management

- Oversaw logistics, production, and inventory management operations.
- Implemented strategic plans to reduce costs and improve workflow efficiency.
- Tracked KPIs and performance benchmarks for global trade operations.
- Conducted evaluations and fostered team development in international logistics.

○ 2013- 2015 Rivash Fan – Mashhad, Iran

#### Industrial/Product Designer

- Designed and tested products using CAD and prototyping tools.
- Converted design concepts into detailed production-ready documentation.
- Suggested improvements to enhance user experience and product functionality.
- Adapted project timelines based on scope changes.

○ 2009 – 2013 TSD – Tavan Sanaat Danesh – Binalood, Iran

#### IT Specialist & Quality Control Manager

- Collaborated with cross-functional teams to streamline international trading processes, minimize bottlenecks, and optimize resource allocation.
- Managed IT systems and resolved infrastructure issues.
- Monitored systems in operation and input commands to troubleshoot areas.